**Supervisor, Plant Refrigeration Standard Job Description**

**Classification Title:** Supervisor, Plant Refrigeration

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 14

**Minimum Pay:** $38.37

**Job Description Summary:**

The Plant Refrigeration Supervisor, under direction, ensures that the maintenance of the refrigeration systems and auxiliary equipment is executed safely and efficiently. Ensures that organizational needs are met for employees and that employees’ performance is positively managed.

**Essential Duties and Tasks:**

**40% Maintenance Management and Oversight**

* Directs and oversees the preventive, predictive, and corrective maintenance and repair of various types of heavy equipment such as large industrial and commercial chillers and associated equipment including steam turbines, pumps, and relief valves.
* Ensures performance of appropriate root cause analysis to diagnose malfunctions, troubleshoot problems, and make recommendations for repairs or modifications.
* Works closely with the Manager and others to develop a Preventive and Predictive
* Maintenance Plan based on industry standards, equipment history, and data obtained from predictive analyses.

**20% Scheduling and Coordination**

* Schedules work activities of the mechanical shop personnel and provides routine feedback as to progress or delays encountered.
* Prepares cost estimates, material requisitions, and manpower requirements for large equipment.
* Locates spare replacement parts through the maintenance and material management systems and works with the procurement team to ensure that components are available for work to be performed.

**10% Safety and Compliance**

* Conducts weekly safety meetings to promote a safe work environment, prepares and distributes a weekly safety topic handout, and encourages discussion and participation regarding safety.
* Ensures compliance with the Refrigerant Management Plan.

**10% Housekeeping and Organization**

* Ensures that general housekeeping is performed at the work site and that tools, ladders, containers, and materials are properly stored.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above

**Required Education and Experience:**

* High school diploma or equivalent combination of education and experience.
* Ten years of related experience in maintenance of industrial or commercial chilling equipment.

**Required Licenses and Certifications:**

* Valid driver’s license.
* Category 1, Certified Vibration Analyst or ability to obtain within six months of employment.
* Universal CFC Certification.

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.

**Machines and Equipment:**

* Computer
* Telephone

**Physical Requirements:**

* Ability to climb stairs, ladders, and other terrain.
* Ability to lift and move heavy objects.

**Other Requirements and Factors:**

* Completion of Texas A&M University System (TAMUS) training and development program for Supervisor for Plant Refrigeration within six months of employment.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**